07/17/2024

Attendance: Sarah Lim, Patrick Duffie (ICA), Connie (Briarpatch), Francesca Atkins (ICA), Takisha Jordan, Kirsten Conrad (TSA) , Wendy Siewert (Porchlight), Jessica Oswald (YWCA)

Update: The expectation that "workgroups" would have their product complete in two-weeks is unrealistic. We will consider this in the planning moving forward and hope to hear from the DV group at the next meeting.

Tier 1 and Tier 2 workflow
- Sarah went over the workflow as described in slide 4-5
- Patrick added that the numbers might change based on known changes to the housing inventory. We would use last year's numbers as a baseline for establishing our target numbers while accommodating to changes.
- Patrick asked about how the tier-2 report will pull. Will it be based on an enrollment into CE (ie similar to the current CE set up but for a small number of people) or will it still be based on the SO/ES enrollments?
- Brenda requested adding a discussion question for how to decide when to move on to the next person if someone cannot be found. It is now Q9 on the slide show.
- Another new question about what happens at the end of each quarter? Do we do a new batch of enrollments? If so, how many and how does this work alongside the backfilling of openings during the quarter? It was also discussed that this question is closely connected to the question of when to exit folks.
  - If we do this, how do we keep the list from getting too long?

Discussion question notes

1) How do we ensure there are sufficient available referrals for projects with specific target populatoins?
   a. Patrick proposed using the 3x idea for these sub-populations. This might lead to a number beyond the "target" number.
   b. Concerns were raised about how do we keep the data current. Especially for income.
      i. It was countered that this is not a new issue
   c. Jessica asked about whether we can have a process for targeting attention to people at the top of the Tier-1 and Tier-2 lists
   d. Wendy reminded the group that we are in uncharted territory and while we need consensus on how to move forward, we also just need to start somewhere and then evaluate as we go.
2) Is there a risk of stagnation on the list?
   a. This is potentially mitigated by using the batch quarterly enrollments into tier-2
   b. What about the person who is number 14? They may never get housed. So how long do they stay on the list? A concern was also raised about how do we support CMs in having that conversation but that was just something to think about moving forward.
   c. I was pointed out that this question is closely is tied into the when to exit question. Sarah suggested that maybe we consider having an automatic exit process after a set period of time, maybe 12 months, and then folks would have a chance to be reassessed.
      i. This led to related discussion about what reassessment might look like, etc