

Nominating and Governance Committee – 11/17/20

Meeting Minutes

Attendance: Kristin Rucinski, Maggie Carden, Kim Sutter, Melissa Mennig, Liz Duffie, Matt Julian, Brad Hinkfuss

1. Lived Experience Committee - Do not have the final vote in from the HSC meeting, but it appears the committee will be approved.

Next Step: Torrie will update By-laws Appendix with Lived Experience Committee description.

2. Tracking Meeting Attendance – update on how the form is working. Some issues with errors being highlighted on the Google form.

Next Step: Kim will continue with the form for now and try to address the issues with data clean up on the backend.

3. Questions for Board Members: update the following questions
 - d. What are the greatest opportunities to improve our community's homeless services system?
 - e. What do you see as strengths of homeless services system?

Next Step: Kristin will update these questions with suggestions from the meeting and then send to Torrie to distribute to nominees.

4. Create electronic ballot – will use a Google Form again. Need to shorten the turnaround time to get the results out so that the new Board members can attend the December Board meeting. Will set the deadline end the day after the December HSC meeting.
 - a. Timeline for sending out attendance
 - i. Eligibility for voting will be sent out Friday 12/11.
 - ii. People have until Monday 12/14 to address any attendance/eligibility questions.
 - iii. Ballots will be sent to people individually on 12/15 after the meeting.
 - iv. Voting members will have until the end of the day (4pm) Thursday 12/16 to submit their ballot.

Next Step: Torrie will send out the timeline to the HSC listserv. Torrie will create the ballots (The Road Home staff can take this on if needed).

5. Vice-chair - will give until the end of the day tomorrow (11/17) to have the nomination questions completed and returned to Torrie for the person who expressed interest in the position. If there is no response, will ask other volunteers to complete the nomination questions.