



**Homeless Services Consortium Board of Directors Meeting Minutes**  
**April 2, 2020 – 11:00AM – 1:00PM**  
**Meeting held Virtually with GoToMeeting**

**Call to Order and Welcome**

**Attendance:** Lane Hanson, Dana Stokes, Brad Hinkfuss, Jani Koester, Jonathan Grieser, Torrie Kopp-Mueller, Melissa Mennig, Maggie Carden, Kim Kennedy

**Guests:** Brenda Konkel

**1. Introductions**

**2. Approval of HSC statement to property owners regarding rent payments & late fees (Stokes & Hanson):**

- a. Hanson drafted a letter to give local to landlords; Wegleitner from legal action agreed with this statement at review. Feels we should forward to as many landlords as possible.  
Motioned by Julian, 2<sup>nd</sup> by Mennig.
  - i. Discussion – Koester wants it on a letter head. Kopp Mueller will add format to letterhead and add logo.
  - ii. Hinkfuss – encourage vs recommend – as we are not in a position of authority.
    1. Add additional line the current situation is making more people vulnerable and that your flexibility will help support the community.
    2. As a landlord, you are in a unique position to support newly vulnerable members of our community in the midst of this pandemic.
  - iii. Jonathon Grieser – supported encourage. Add statement of who HSC is to identify why we are making this statement.
  - iv. Recommend waiving all late feels too.
  - v. Maggie Carden – to be as flexible
- b. Vote called to support letter with edits from the group. All voted in favor; none opposed or abstained.

**3. Approval for Doubled-Up Work Group to sign on and accept funds from United Way grant – Koester**

- a. Were asked to partner with this collaborative grant – this is for funds for other than HUD prioritized folks – Point person would be the doubled-up work group. Tenant Resource Center is writing the grant as the lead and the work group is a collaborative applicant (each

- org can apply for up to \$25k) – TRC will hold all the money. The work group asks will likely come in through schools and JFF workers. Available to anyone in the community if they are not connected to other places. Specific to doubled-up
- i. Eviction and prevention – 2<sup>nd</sup> priority (Housing programs are doing it well)
  - ii. Food and meals for elderly – 3<sup>rd</sup> priority
  - iii. Flex fund – priority hotel, childcare, transportation
- b. CE is not removing doubled-up folks during the pandemic.
- c. Julian motions to approve, Hinkfuss seconds the motion.
- i. Mennig – each person requesting funds can does not have to be approved. (Lisa Hemauer, Kathy Kamp, Jani Koester, Andrea Riley)
  - ii. Carden – can we think of tracking services in HMIS. – can discuss new training or a partner agency available.
  - iii. Vote called – all approved, none opposed, no abstain.