



## Committee To End Youth Homelessness

Thursday, May 16th, from 10:00am – 12:00pm

Meeting held virtually on Google Meet

### May 2024 Meeting Minutes

**Facilitator:** Kayla Every & Skye Gia Garcia

**Agenda & Notetaker:** Torrie Kopp

**Attendance:** Torrie Kopp Mueller, Kayla Every, Alyssa Ivy, Emily Akins, Esau Williams, Kelsey Johnson, Latoya Solis, Linette Rhodes, Molly Brunner, Patrick Duffie, Whitney Patterson, Willie Watkins, Zach Stephen, Heidi Stringer, Alex Maves, Jill Pfeiffer, Tara Wilhelmi, TaMaya Travis

**Google Meet Host:** Kayla Every

<p><b>Committee Definition</b></p>	<p><b>Approve Committee Description</b> Facilitator: Skye Gia Garcia and Kayla</p> <p><b>Proposed Description:</b></p> <ul style="list-style-type: none"> <li>• The Committee to End Youth Homelessness develops strategies and recommendations for ending homelessness among unaccompanied youth, transition-age teens and young adults under the age of 25 in Dane County. The committee provides a forum for community partners to communicate and collaborate, and is responsible for implementation and oversight of the Coordinated Community Plan to End Youth Homelessness in Dane County.</li> <li>• Committee membership should include representatives from the following groups: youth with lived experience, organizations providing services to homeless youth, youth justice, child welfare, Youth Action Board, and Youth Homelessness Demonstration Program (YHDP) providers. Agencies that receive Continuum of Care (CoC), YHDP, RHY or ESG funds used for youth programs must participate in this committee.</li> <li>• Continuum of Care (CoC), Emergency Solutions Grant (ESG), Runaway and Homeless Youth (RHY)</li> </ul>
<p><b>Coordinated Entry for Youth</b></p>	<p><b>Presentation from YHDP HUD Technical Assistance Team</b> Facilitator: Whitney Patterson and Esau Williams ABT Associates</p> <p><b>Presentation: Level-setting for Coordinated Entry for Youth</b></p> <ul style="list-style-type: none"> <li>• Slides will be shared</li> <li>• Whitney and Esau are technical assistance providers supporting our community during the first couple of years of YHDP development and implementation</li> <li>• Before YHDP, there were only one or two housing projects dedicated to youth and young adults, with an influx of funding/programming, it makes sense to create youth specific processes</li> <li>• Goals: allocate assistance as effectively as possible, is easily accessible and prioritized based on vulnerability and severity of service needs</li> <li>• Each community must develop their own system based on resources and needs, HUD doesn't provide an answer to what the system should be</li> <li>• 4 Core Elements: Access, Assessment, Prioritization, Referral</li> <li>• Went through key challenges that can come up with Coordinated Entry</li> <li>• Important to note that assessment and prioritization are two distinct elements             <ul style="list-style-type: none"> <li>◦ Assessment: What does the person need? (needs and preferences may change over time)</li> <li>◦ Prioritization: Who should the CoC serve first?</li> </ul> </li> <li>• Reviewed factors/ practices for assessment and prioritization</li> <li>• Dynamic Prioritization - looks at needs of people and resources available and make changes to prioritization as needed, when there is a vacancy -use available information to identify the person with the highest needs at that point in time in the prioritized group and determine if what is available meets the need</li> <li>• Case conferencing is used for transparent decision-making about who gets the resource             <ul style="list-style-type: none"> <li>◦ Case conferencing is transparent for those in the room, but not those outside of it</li> <li>◦ We have the transparent prioritization policy and then have conversations about client needs at that time</li> </ul> </li> <li>• Purpose is to provide foundational knowledge to then talk about what has been proposed for our system and implementation of that</li> </ul>
<p><b>CoC Youth Coordinator</b></p>	<p><b>Managing Oversight of Youth System: <a href="#">Youth CoC Coordinator</a></b> Facilitator: Whitney Patterson and Williams ABT Associates, Kayla Every</p>

	<ul style="list-style-type: none"> <li>• Kayla was hired to provide support to the Youth Action Board, Previously, Koleena was hired to provide support for YHDP, Torrie works for the overall CoC - there is a lot of work to do!</li> <li>• Recommended to have an additional staff person who can focus on the youth work of the CoC, Board approved the recommendation, money is available through YHDP grants, now community must determine where this position “lives” - what agency employs them, agreement for their work between HSC and agency,</li> <li>• Should a sub-group of this committee really dig into this? How to identify interested parties, how to determine which org does this, what are the duties of this position</li> <li>• A job description has been drafted</li> <li>• Idea is that the position will be held at a neutral convener, not a direct service provider, but maybe a funder or a place who is able to pull providers together, communicate amongst them, provide expectations, support case conferencing meetings</li> <li>• Position is accountable to the board, similar to Torrie’s role, or ICA as the HMIS/CE Lead</li> <li>• Likely not enough funding available to fully fund it, will it be full or part-time, will the selected agency need to provide funds, what other funds might be available in the community</li> <li>• Whitney and Esau can provide support to this workgroup - if your org may be interested in the position, you should recuse yourself from the committee, but would be great to have a wide variety of expertise on the committee</li> <li>• Is the City an option for consideration? Yes, it could be if they are able to take it on. Thinking about system level or funder partners could be City, County, United Way.</li> <li>• Can think about involvement and reach out later - Kayla will follow up via email</li>   <li>• <b>Next Steps: Presenting to HSC in June</b></li> </ul>
<p style="text-align: center;"><b>Agenda Follow Ups</b></p>	<p style="text-align: center;"><b>Kayla - send committee description to Nominating &amp; Governance Committee Workgroup for CoC Youth Coordinator Position - Kayla, Willie</b></p>
<p style="text-align: center;"><b>Next Meeting</b></p>	<p style="text-align: center;"><b>June 20 10AM</b></p>