



**Homeless Services Consortium Board of Directors Meeting Minutes
December 11:00, 2020 – 11:00AM - 1:00PM
Meeting held Virtually on Zoom**

Attendance: Torrie Kopp Mueller, Matt Julian, Jonathan Grieser, Liz Duffie, Melissa Mennig, Jael Currie, Lane Hanson, Maggie Carden, Brad Hinkfuss, Dana Stokes, Jani Koester

Board Elect: Brian Benford, Jalateefa JoeMeyers

Guests: Brenda Konkel – MACH One Health, Sarah Lim – City of Madison, Matt Koz – TRC, John Brown – HSC Membership Vice Chair Elect

1. Introductions – Called to order at 11:05

2. Vote to approve minutes from November 20, 2020

- a. Minutes reviewed, asked if there are changes
- b. Consensus check
 - i. Like it (all in support)
 - ii. Live with it (none)
 - iii. Uncomfortable/Uncertain (none)

Reports

3. Treasurer's Report – Lane Hanson

- a. Balance 1007.91 ending 12/18/2020
 - i. Recent donation of \$1000 from a local business, discussed if allowable to identify, consider placing a consent on the donation page to acknowledge vs private.

Discussion Topics

4. Thank you & Recognition to Outgoing Board Members – Torrie Kopp Mueller

- a. Recognizing board members Duffie, Deibel, Mennig, Carden, Koester, and Smith that are rolling off. Thank you for your time and service!
- b. Patrick Duffie will be the new appointee from ICA.

5. ESG- CV Funds Update – Sarah Lim

- a. Last board meeting Lim thought they would find out how much the State will allocate to Dane CoC. They have not yet released that number.
- b. State did update the following:
 - i. State will issue a statewide RFP that agencies can apply to for special projects and prevention. Funds of \$7million dollars. May be released as soon as today. Expect about a month to accept applications and another month to approve. Minimum request is \$75000, maximum is \$4 million
 - ii. State will have a pool of funds to allocate to each CoC based on their funding formula. Reports they will allocate a portion of \$12 million; expect to be announced after the Statewide RFPs are awarded.
- c. Next action – late January/early February we should know who got funded through the State process and we will know what the allocation for the Dane CoC will be. Lim will then inform Dane CoC agencies what their needs are.

6. 2021 Officer Positions – Melissa Mennig

- a. Reminder, officer positions – President, Vice-President, Treasurer and Secretary.
 - i. Acknowledge that these positions in a first year are hard. Consider officer positions held by folks that were on the board for a year prior to serving – 3 year terms may make this more compatible to the group.
 - ii. Need a clear process of developing leadership.
 - iii. Consider vice chair positions for mentorship/training and sharing the workload.
 - iv. Consider selecting the President, Vice-President, Treasurer and Secretary in the December meeting to make the transition to January more successful and have vice positions in the January meeting.
 - v. Mennig will send out an interest email for the 4 exec spots to the board members and she will send responses to Hanson.

7. 2021 Visioning – Jael Currie

- a. Tabled until January

Action Items and Proposals

8. Written Standards: Introduction, Program Standards, List of Acronyms & Glossary, Website for Additional Information – Torrie Kopp Mueller

- a. Proposal
 - i. Approve the updates made to the Introduction, Program Standards, List of Acronyms & Glossary and Websites for Additional Information Sections of the Written Standards as presented
 - 1. Section that we were held up was what do we do if there is a complaint. Language added about closed session to discuss complaints.
 - a. Discussion – should there be a time period/deadline that the report comes to the board within 90 days. Agreed to add at the end of point 3 of the complaint review process.
 - 2. Reviewed additional changes
 - ii. Consensus check:
 - 1. Like it (all support it)
 - 2. Live with it (none)
 - 3. Uncomfortable/Uncertain (none)

iii. Proposal Adopted

9. Draft Rules of Order for HSC Board

a. Proposal

i. Approve the Rules of Order for the HSC Board as presented.

1. Add in Expectations for Participants “You may disagree with ideas, but never attack or disparage individuals.”
2. Add to Preamble second set of “Participants may disagree with ideas but will never attack or disparage individuals for expressing those ideas.”
3. Replace the word “welfare” with “mission”
4. Discussed timeline for guests sharing – verbiage around the 2 min, and self-monitoring with some support from the group. It was made consistent.
5. JoeMeyers talks about having courageous conversations to honor folks to speak their truth and keep us from falling to group think. Speak your truth, value ones thoughts, use “I statements”
6. JoeMeyers also suggested adding a space for transactional items. Which is addressed in the agenda making, which is not defined by the new rules of order.

ii. Consensus check:

1. Like it – Duffie, Julian, Hinkfuss, Koester,
2. Live with it – Hanson, Currie, Grieser, Stokes, Mennig
3. Uncomfortable/Uncertain (none)

iii. Proposal adopted

Motion to adjourn 1:03

Next meeting tentatively scheduled for January 15th, 2021 11:00AM – 1:00PM