**EHH New Project Application**

**\*Instructions**: Complete this form ONLY IF the proposed project is new and does not have outcomes to report on the EHH Performance Scoring Form. The CoC Review Team’s scoring of this questionnaire will be used in place of performance scoring points used for existing projects. If the agency has been operating a project with a same project type and a target population without EHH funds but has outcomes reported in HMIS, do not submit this form. EHH Performance Scoring Form should be used instead.

1. Describe the agency’s experience administering grants including billing, data collection, and reporting. Include any experience using the Homeless Management Information System (HMIS) for performance reporting.
2. EHH funded projects are required to comply with the Dane County Written Standards. Describe how the agency plans on ensuring co mpliance with the Written Standards including plans for internal review and monitoring of project policies and practices.
3. Describe the project implementation timeline, including estimated dates for staff hire, staff onboarding training completion, first client served, and estimated date of full service or operational capacity. In projecting the timeline, assume that the funding decision will be finalized by June 30, 2022 and the project can start as of July 1, 2022. The EHH program year is July 1, 2022 to June 30, 2023, but programs that start at later date or need longer time can use the extension and operate the program through September 30, 2023.
4. Does the agency anticipate any challenges in implementing the proposed project? If yes, how would the agency address those challenges?
5. Describe key partnerships your agency has established that will help with implementation of this project.
6. All projects, including non-housing projects, must operate with the Housing First approach as described in the CoC Written Standards general requirements. Describe how the Housing First approach will be applied to the proposed project. Include aspects of project policies and staff training that can support the Housing First approach such as trauma-informed care and harm reduction.
7. What is the minimum amount of funding you are able to accept and start a proposed project? (INFO ONLY)
8. How did you hear about the EHH funding opportunity? (INFO ONLY)