

Outreach Committee Minutes

Monday, June 3, 2024

Noon-1:30pm

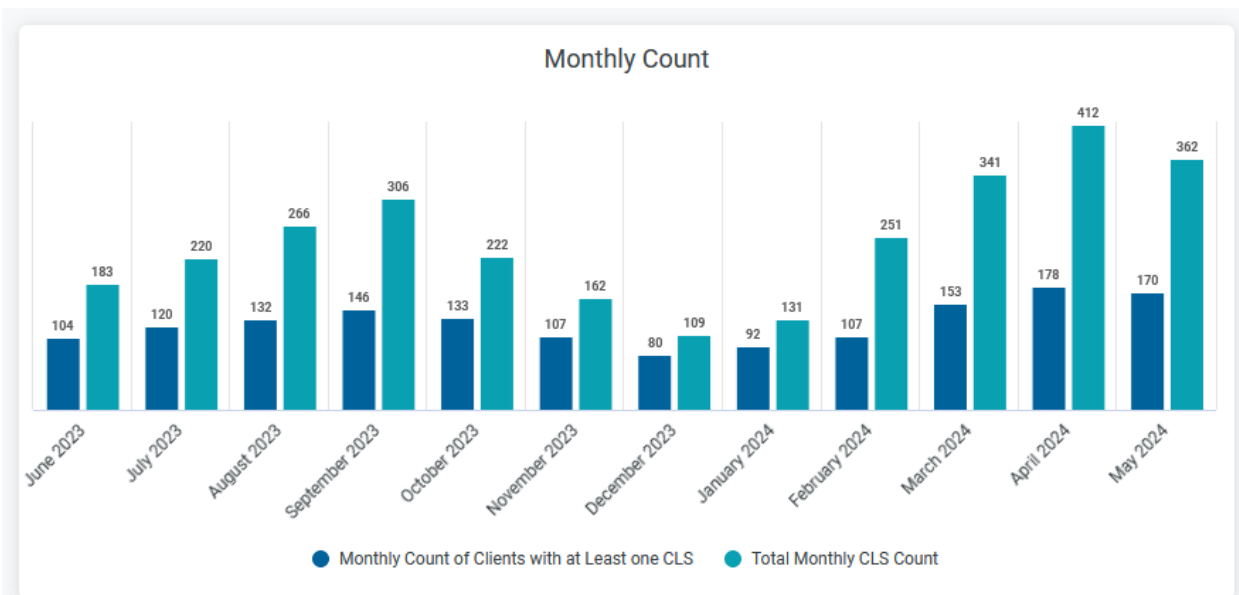
Join Zoom Meeting

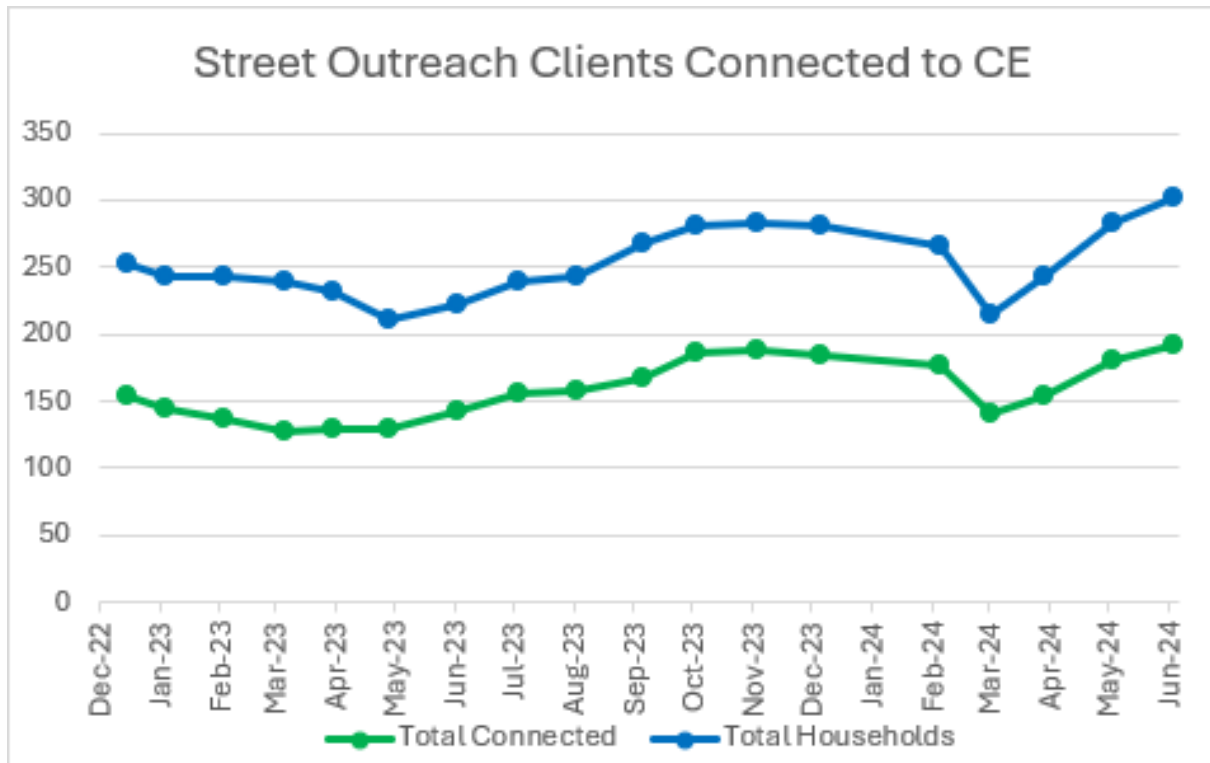
<https://cityofmadison.zoom.us/j/88102476545?pwd=Q05FSHRPZnVvMW95NGZjKzFPVE12UT09>

Meeting ID: 881 0247 6545

Passcode: 981225

1. Welcome and introduction
2. Outreach and Coordinated Entry data review





- a. Total number of people enrolled in Outreach is higher this month than other months but the current living situations is lower this month. Is that a data entry issue or staff is catching up with data entry?
3. Updates and Announcements
 - a. HMIS Coordinated Service Agreement
 - i. Sarah will send out this week to HMIS using programs to have the agencies sign so Joe can view and run reports for case conferencing. It needs to be signed by someone with the authority to sign it for the agency.
 - b. City RESJ discussion for Hawthorne-Truax pedestrian tunnel
 - i. Sarah sent an email for people/agencies to share their feedback on the impact of the sound art for people who are unhoused.
 - c. Other updates
 - i. Coordinated Outreach Phone Plan Update -Joe Galey
 1. Joe shared his to do list for the project.
 2. Remind Outreach to sign service agreement
 3. Send out agendas for case conferencing
 4. Learn how to run the reports and
 5. Making Logo for S.O.S, brochure, web page (danesos.org)
 6. Work out details for email (coordinator@danesos.org) and phone numbers (phone number will be confirmed next week).
 7. Make the referral form template and flow chart
 8. Decide how to help people to get the referrals.

9. Make script for answering phone
- ii. Discussion on the proposed referral mechanism
 1. VA has to be an encrypted email
 2. Other agencies
 - a. Joe would will send Signal message first to make sure no other agencies are working with the person.
 - b. The next day, referral would come through HMIS
 - i. It would automate and email to main contact at each agency
 1. Katrina- Urban Triage
 2. Willie-Briarpatch
 3. Maria- Catalyst
 4. Nick- Tellurian
 5. Jasmine- MSM
 3. For an emergency situation for survival gear, Joe will triage and send a Signal message.
 4. Proposal made- For Joe and Brenda to meet with Patrick on a proposed workflow for the group to look at and discuss.
4. Walk-on item
 - a. In SNOFO, we proposed a RRH program serving people experiencing unsheltered homelessness. 10 vouchers that go with the program, and then it's a straight RRH program. The application said we would do the following:
 - i. 1st priority- folks at Dairy Drive
 - ii. 2nd priority is using CE list- with history of unsheltered homelessness
 - b. How do we prioritize this 2nd priority? What is a "history of unsheltered homelessness?"
 - i. Can't just identify them from priority list, would need to be able to cross reference with priority list and crisis services (I.e Resource Bridge and Journey).
 - ii. One proposal is prioritize people over 60+
 - iii. Do you want prioritize people who are most vulnerable, or a different priority? What supports are needed and do we have those supports?
 - iv. How are we defining "unsheltered?"
 1. One proposal- VI-SPDAT 6-9, SSI income, slept outside the night before or majority of time outside.
 - v. Ran out of time, will need to pick this discussion next time.

Next meeting: Monday, July 1, 2024 Noon-1:30pm